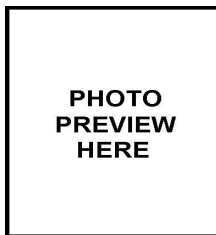




STUDENT APPLICATION FORM

Programme Applied for:

- Cambridge Primary Programme (Year _____)
- Cambridge Lower Secondary Programme (Year _____)
- Preparatory Course for Cambridge International General Certificate of Secondary Education (IGCSE) Grade _____



Registration No: _____

PART A: STUDENT INFORMATION

First Name: _____ Last Name: _____

Date of Birth: _____ Age: _____ Gender: Male / Female Blood Group: _____

Nationality: _____ Country of Birth: _____ Province/State: _____

Passport No: _____ Date of Expiry: _____

Residential Status: _____ NRIC/FIN No: _____ Expiry Date: _____

Current Grade Level: _____ First Language: _____

Second Language: Hindi / Tamil / French / Mandarin

PART B: PARENT OR GUARDIAN INFORMATION

Father Details

First Name: _____ Last Name: _____

Date of Birth: _____ Nationality: _____ NRIC/FIN No: _____

Passport No: _____ Date of Expiry: _____

Education: _____ Annual Income: _____

Designation: _____ Employer Name: _____

E-mail: _____

Phone Home:(_____) _____ Work:(_____) _____ Mobile:(_____) _____

Mother Details

First Name: _____ Last Name: _____

Date of Birth: _____ Nationality: _____ NRIC/FIN No: _____

Passport No: _____ Date of Expiry: _____

Education: _____ Annual Income: _____

Designation: _____ Employer Name: _____

E-mail: _____

Phone Home:(_____) _____ Work:(_____) _____ Mobile:(_____) _____



CURRENT HOME ADDRESS

Residence: _____

Is student going to stay with parent during course of study: Yes / No

If No, please provide **Guardian Details**: Relationship with Student: _____

First Name: _____ Last Name: _____

Date of Birth: _____ Nationality: _____ NRIC/FIN No: _____

Passport No: _____ Date of Expiry: _____

Education: _____ Annual Income: _____

Designation: _____ Employer Name: _____

E-mail: _____

Phone Home:(_____) _____ Work:(_____) _____ Mobile:(_____) _____

PART C: EMERGENCY CONTACTS AT A GLANCE

Father Mobile: _____

Mother Mobile: _____

Guardian Mobile: _____

PART D: SIBLING INFORMATION

Please provide the names of siblings (either current, former, or future learners).

Sibling 1 Name: _____ Date of Birth: _____

Sibling 2 Name: _____ Date of Birth: _____

Sibling 3 Name: _____ Date of Birth: _____

PART E: STUDENT LANGUAGE INFORMATION

If your child speaks English as a second language, please answer the following as accurately as possible to help us anticipate educational programming needs and support.

How long has your child been speaking English? _____

When does your child use English? _____

Is there any additional information that you would like to share? _____

PART F: STUDENT'S MEDICAL / LEARNING CHALLENGES / BEHAVIOURAL DIFFICULTIES

Does your child have any of the above-mentioned condition? Yes / No

If Yes, you are required to fill up a medical information form separately.

Please state any dietary restrictions or requirements that apply to your child and explain the reasons:



PART G: AUTHORIZATION FOR PICKUP

my child will be taking the school bus

my child will be picked up by: (1) _____ (2) _____

Identification is required for pickup

PART H: PARENT/GUARDIAN RESPONSIBILITIES:

- I/We will inform the School about any serious medical condition of the learner, either existing or arising.
- I/We will inform the School immediately of changes of address or telephone number of parents/guardians.
- I/We agree that we and our child/children will follow all school policies/regulations. We understand that violation of school policies or regulations will result in the application of school sanctions, ranging from reprimand to permanent suspension as set forth in the Student Handbook.
- I/We agree to settle all financial obligations as they come due.
- I/We agree to give the school a minimum of two-month's notice of withdrawal or two-month's fee in lieu of notice.

PART I: HOW DID YOU GET TO KNOW ABOUT THIS PROGRAM?

KKIS's Website Recruitment Agent Facebook Word-of Mouth

Others (please specify: _____)



PART J: PRE-COURSE COUNSELLING CHECKLIST

(To be explained by the Student Admission or Agent with the applicant, please tick (✓) or indicate "NA" below the box if not applicable)

1. School & Course Information	
<input type="checkbox"/>	Applicant has been briefed on KKIS Information <ul style="list-style-type: none"> - Vision, Mission, Values and Culture - Organisation Structure - Location, Facilities & Infrastructure - Student Support Services
<input type="checkbox"/>	Applicant has been briefed on Course Information <ul style="list-style-type: none"> - Course Intakes, Duration, Modules, Course Outline, Course timetable - Assessment Mode, schedule, weighting - Course Entry Requirements including English Language Requirements, - Name of Award, Awarding Body, Criteria, and Academic progression - Attendance Rate
<input type="checkbox"/>	Applicant has been briefed on Assessment Information <ul style="list-style-type: none"> - Mode of Assessment & Schedule - Appeal Process & Re-assessment
<input type="checkbox"/>	Applicant has been briefed on Course Application Information <ul style="list-style-type: none"> - Procedures - Documents required: <ul style="list-style-type: none"> a) Student <ul style="list-style-type: none"> • 1 recent passport-sized photograph with white background • Photocopy of passport pages showing his/her particulars and travel documents date of validity (at least 1 year) • Photocopy of Dependent Pass / Long-term Visit Pass / Student Pass • Photocopy of Birth Certificate • Photocopy of Transfer Certificate / Leaving Certificate • Photocopy of Report Cards for previous grade pass (Grade 2 and above) • Photocopy of Medical Report if applicable • Other Documents to support the admission b) Parents / Guardian <ul style="list-style-type: none"> • Photocopy of passport pages showing his/her particulars and travel documents date of validity (at least 1 year) • Photocopies of NRIC / Work Pass / Dependent's Pass <p>Note:</p> <ul style="list-style-type: none"> • Official translations are mandatory if the documents below are not in English. • Documents submitted must be clear and legible
2. Fees Payable and Payment Methods	
<input type="checkbox"/>	Applicant has been briefed on the tuition fees, non-tuition fees, and miscellaneous fees payable to KKIS.
<input type="checkbox"/>	Applicant has been briefed on the payment modes and methods acceptable by KKIS only, and that all payments must be made to KKIS only <p>Payment Mode:</p> <ul style="list-style-type: none"> - Cash / NETS / Credit Card / GIRO - Cheque / Cashier's Order (Payable to Kindle Kids International School Pte Ltd) - Internet Banking Transfer / Telegraphic Transfer - Paynow UEN: 201733306C001 <p>KKIS's Bank Account Details Account Name : Kindle Kids International School Bank Name : United Overseas Bank (UOB) Account Number : 365-308-683-9 Swift Code : UOVBSGSG Bank Address : 80 Raffles Place Singapore 048624</p>
<input type="checkbox"/>	Applicant has been informed NOT to pay course fees through Agent.



3. Student Contract and Fee Protection Scheme (FPS)											
<input type="checkbox"/>	Applicant has been briefed that payment can only be made after the Advisory Note and Student Contract is signed and dated.										
<input type="checkbox"/>	Applicant has been briefed about the Fee Protection Scheme (FPS) provided by KKIS										
4. School Policies and Procedure											
<input type="checkbox"/>	Applicant has been briefed about the Transfer, Withdrawal & Deferment Policy & Procedures										
<input type="checkbox"/>	<p>Applicant has been briefed about the Refund Policy and Procedures</p> <p>a. Student is entitled to full refund of the fees already paid if withdrawal is due to non-delivery of course:</p> <ul style="list-style-type: none"> • KKIS does not commence Course on the Course Commencement Date. • KKIS terminate the Course before the Course Commencement Date. • KKIS does not complete the Course by the Course Completion Date. • KKIS terminate the Course before the Course Completion Date. • KKIS has not ensured that the student meets the course entry as set by KKIS in Course Details within any stipulated timeline set by CPE. • The Student's Pass application is rejected by ICA. (If applicable) <p>b. Student is entitled to refund amount stated in the Refund Policy if withdrawal is due to other reasons except item (a).</p> <p>c. Student will be refunded the highest % of the fees (stated in the Refund Policy) already paid if the student submits a written notice of withdrawal to KKIS within the 7 days cooling-off period, regardless of whether the student has started the course or not.</p> <p>d. The refund processing time shall not take more than seven (7) working days from the student's withdrawal/refund request to issuing of the refund. Application fee is non-refundable.</p> <table border="1" style="width: 100%; margin-top: 10px;"> <thead> <tr> <th style="width: 40%;">% of [the amount of fees paid under Schedules B and C of student contract]</th> <th style="width: 60%;">If Student's written notice of withdrawal is received</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">80%</td> <td>More than 30 days before the Course Commencement Date</td> </tr> <tr> <td style="text-align: center;">40%</td> <td>before, but not more than 30 days before the Course Commencement Date</td> </tr> <tr> <td style="text-align: center;">0%</td> <td>after, but not more than 0 days after the Course Commencement Date</td> </tr> <tr> <td style="text-align: center;">0%</td> <td>more than 0 days after the Course Commencement Date</td> </tr> </tbody> </table>	% of [the amount of fees paid under Schedules B and C of student contract]	If Student's written notice of withdrawal is received	80%	More than 30 days before the Course Commencement Date	40%	before, but not more than 30 days before the Course Commencement Date	0%	after, but not more than 0 days after the Course Commencement Date	0%	more than 0 days after the Course Commencement Date
% of [the amount of fees paid under Schedules B and C of student contract]	If Student's written notice of withdrawal is received										
80%	More than 30 days before the Course Commencement Date										
40%	before, but not more than 30 days before the Course Commencement Date										
0%	after, but not more than 0 days after the Course Commencement Date										
0%	more than 0 days after the Course Commencement Date										
5. Committee for Private Education (CPE)											
<input type="checkbox"/>	Applicant has been briefed about the CPE. CPE was appointed by SkillsFuture Singapore (SSG) Board in October 2016 to carry out its functions and powers relating to private education under the Private Education Act. CPE regulates the sector, provides student services, consumer education and facilitates capability development efforts to uplift standards in the local private education industry. https://www.ssg-wsg.gov.sg/										
6. Additional Information to International Students											
<input type="checkbox"/>	<p>Applicant has been briefed about</p> <p>a. Accommodation, cost of living and general healthcare services in Singapore</p> <p>b. General Healthcare in Singapore (Polyclinics, GPs, Major hospitals)</p> <p>c. Relevant Singapore laws (Smoking, Drugs, Trafficking, Littering and others)</p>										
<input type="checkbox"/>	<p>Applicant has been briefed about</p> <p>a. Brief on student pass applications and procedures consisting of registration, collection, renewal, cancellation, and online applications.</p> <p>b. ICA will be informed, and student pass/visa will be cancelled if the attendance is lower than 90% in any month of the course or for a continuous period of 7 days or more without any valid supporting document & reason</p> <p>c. Violation of ICA Regulation with illegal employment, paid or unpaid</p>										



PART K: PARENT'S DECLARATION

- I declare that I have read and/or understood all the information provided by KKIS on the pre-course counselling.
- I understand that the Registration fee & Admin Fee are non-refundable.
- I declare that all details provided by me are true and correct to the best of my knowledge. I accept that any wilful dishonesty may render the refusal of this application or termination of my enrolment at any stage.
- I give consent to KKIS for use of my child/ward images and any related materials for the purpose of training, assessment, documentation, and marketing activities on KKIS's media and documents.

Name of Parent / Guardian

Signature of Parent/Guardian

Date

PART L: DECLARATION BY STUDENT ADMISSION STAFF / RECRUITMENT AGENT

I, on behalf of KKIS, declare that I have supplied information and clearly explained to the applicant with regards to the items specified in the pre-course counselling checklist.

Name

Signature

Date

PART M: FOR OFFICIAL USE ONLY

Meet Minimal Age Requirements : <input type="checkbox"/> Yes <input type="checkbox"/> No Meet Minimal English Entry Requirements : <input type="checkbox"/> Yes <input type="checkbox"/> No Meet the Course Entry Requirements : <input type="checkbox"/> Yes <input type="checkbox"/> No Second Language Selection*: <input type="checkbox"/> Hindi <input type="checkbox"/> Tamil <input type="checkbox"/> French Remarks (if any): _____	Place offered: <input type="checkbox"/> Yes <input type="checkbox"/> No
School Coordinator's Name, Signature & Date Ms. Asha Devi / Ms. Sunitha Srinivas	Head of School's Name, Signature & Date Dr. Senjuti Goswami

Note:

* Only applicable for Year 1 to Year 8